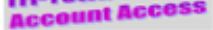




## Tri-Town Teachers Federal Credit Union

### On-line Loan Application Instructions

In order to fill out an on-line loan application you must be set up for on-line access to our web-site. If you have not done so, please call our office and we will arrange for you to have on-line access. It only takes a minute.

If you have on-line access, click on the on-line access button  and fill in the access information required. Click on CU Services, select the loan application icon, and then follow these instructions:

1. Select the type of loan you wish to apply for from the "Select a loan type" list.
2. Enter the amount you wish to apply for. You can see an estimated amortization schedule by clicking on the YES option. Select a start month and year, then click on calculates payment. You can make any changes you like and when you are finished selecting the type of loan and amount, click on the "Continue" button to move to the loan application page.
3. Review the information in each section and click on "edit" to make changes or add information, if it is missing. Review the various sections, References, Income Sources, Assets and Debts. You can add or delete information from the sections by selecting the "add" or "delete" buttons.
4. After you have reviewed all the sections and made additions and changes, you must read the disclosure and acknowledge your acceptance by typing "yes" in the box provided, then press "enter" or click on the "Send Loan Application" icon.
5. You may cancel the application at any time before sending by clicking "Cancel Loan" or you may delete everything by clicking the "Re-load" button. If you wish to print out the application, click on the "Print/Preview" button.

Your application will only be received after you accept the disclosure terms and either press enter or click on the "Send Loan Application" icon. If you wish to cancel the loan application, click on "Cancel Loan".

After you have sent us the application you will need to fax us a copy of your last two pay stubs or your last two years IRS form 1040 Income Tax statements. Our Facsimile number is (203) 227-0266. Please call us any time during business hours at (203) 227-8511 to confirm that we have received all of your information and to discuss your loan. We want to help you achieve your financial goals responsibly.